## **DELHI AGRICULTURAL MARKETING BOARD**

## PRE QUALIFICATION DOCUMENT FOR

Construction of 160 nos. WHOLESALE SHOPS at NGM, NARELA, Delhi

Cost – Rs. 250/-Non Transferable

Office of: The Superintending Engineer-II D.A.M.B., 9, Institutional Area, Janakpuri, Delhi-110058

Note:-

The interested agencies can down load this document for their use for submitting their offers. In case document is down loaded and used then the concerned agency shall have to deposit cost of the document amounting to Rs. 250/- (Rs. two hundred fifty only) through a Bank Draft or Call Deposit Receipt drawn in favour of "Delhi agricultural Marketing Board" payable at Delhi alongwith their application for "Pre- Qualification". Without cost of this document application shall not be considered.

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#### PRESS NOTICE

## <u>DELHI AGRICULTURAL MARKETING BOARD</u> 9, INSTITUTIONAL AREA, JANAKPURI, DELHI-110058

Ph. 25547281 email – ambdl@nic.in website www.delagrimarket.com Delhi Govt. Website Tender No.103-2004-86

#### PREQUALIFICATION OF CONTRACTORS

Sealed pre-qualification applications are invited for the under mentioned work on behalf of Vice-Chairman, DAMB upto 3.00 P.M. on 5.1.2005 from the well experienced qualified competent, financially sound registered contractors in appropriate class in MCD, CPWD, MES, Railways, Deptt. of Telecommunication, DDA and the agencies working with DMRC:-

S.No.	Name of work	Approximate cost (Rs. in lacs)	Period of completion.
1.	Construction of 160 nos. of wholesale shops at NGM, Narela	763	12 months

#### **Main features of the work:**

Two storeyed RCC framed structure with Sanitary, Water Supply, Drainage Internal electrical works etc. Cement concrete flooring with hardner and terrazzo tile flooring. Special CC flooring with reinforcement for open platforms in front of shops.

- 2. The contractors who fulfill the following requirements shall be eligible to apply:
- a) The applicant should have satisfactorily completed three similar works costing not less than 40% of the estimated cost of work or two similar works costing not less than 50% of the estimated cost of work or one similar work costing not less than 80% of the estimated cost of work during the last 7 years ending last day of the month, Nov., 2004. For this purpose, cost of work shall mean gross value of the completed work including the cost of materials supplied by the Govt. / Client but excluding those supplied free of cost. This should be certified by an officer not below the rank of Executive Engineer. Similar work means composite building work with RCC framed structure including all services and electrical works.

- b) Should have average annual financial turnover of Rs.763 lacs on civil construction works during the last 3 years ending 31<sup>st</sup> March, 2003.
- c) Should not have incurred any loss in more than two consecutive years during the last five years ending 31<sup>st</sup> March, 2003.
- d) Should have a solvency of Rs. 763 lacs certificate from their bankers.
- 1. Desirous contractors may obtain pre-qualification document on request in writing from the office of the Suptdg.Engineer-II, DAMB on payment of Rs. 250/- in cash, upto 3.30 P.M on 3.1.2005.
- 2. Application for pre-qualification duly supported by prescribed annexures, which should be placed in sealed envelope, will be received upto 3.00 P.M. on 5.1.2005. The applications received after the due date and time shall not be considered.
- 3. If any information furnished by the applicant is found incorrect at a later stage, he shall be liable to be debarred from tendering / taking up of work in DAMB and APMCs under its control. The Vice-Chairman, DAMB reserve the right to verify the particulars furnished by the applicant independently and to inspect the works done by the Agency.
- 4. The Contractors must have a valid registration with works contract cell of Sales Tax Department and holding Tax Clearance Certificate issued by the above said cell in form XI.
- 5. The Contractor should furnish an affidavit on stamp paper of Rs. 10/- declaring that the firm has neither been, black listed or debarred from tendering by any Govt. Deptt.
- 6. The pre qualification done for this work can also be used for other similar works in the near future.
- 7. The Vice-Chairman, DAMB reserves the right to reject any application without assigning any reason thereof.

Sd/-Suptdg.Engineer-II

#### **PRESS NOTICE**

## <u>DELHI AGRICULTURAL MARKETING BOARD</u> 9, INSTITUTIONAL AREA, JANAKPURI, DELHI-110058

Ph. 25547281 email – <u>ambdl@nic.in</u> website <u>www.delagrimarket.com</u>

## CORRIGENDUM TO NOTICE NO. 103-2004-0086 FOR PREQUALIFICATION OF CONTRACTORS

#### Name of work: Construction of 160 Nos. of Wholesale Shops at NGM, Narela

"Delhi Govt. Website Tender Notice No. 103-2004-0086" may be read as "Notice No. 103-2004-0086"

In para 2 of the Press Notice in the Sub Head (a) "Three similar works costing not less than 40% of the approximate cost of work or Two similar works costing not less than 50% of the approximate cost of work or One similar work costing not less than 80% of the approximate cost of work" may be read as "Three similar works costing not less than Rs. 237 lacs or Two similar works costing not less than Rs. 296 lacs or One similar work costing not less than Rs. 474 lacs".

In Sub Head (b) of Para 2 "Annual Financial Turnover of Rs. 763 lacs" may be read as "Annual Financial Turnover of Rs. 229 lacs."

In Sub Head (d) of Para 2 "Solvency of Rs. 763 lacs" may be read as "Solvency of Rs. 305 lacs".

All other terms and conditions remains unchanged.

Sd/-

(S.P.ASHTA) Suptdg.Engineer-II

This may also be seen at our website www.delagrimarket.com

## **Section-I**

## **BRIEF PARTICULARS OF THE WORK**

Salient features of the work for which pre-qualification applications are invited are as under:

S.No.	Name of work	Approximate cost (Rs. in lacs)	Period of completion.
1.	Construction of 160 nos. of wholesale shops at NGM, Narela	763	12 months

- 1. The work is to be executed at New Grain Market at Narela, Delhi. A copy of the key plan showing proposed site is attached at page 22.
- 2. The General features and major components of this work are as under:
  - a) RCC framed structure.
  - b) Sanitary and water supply installations.
  - c) Drainage work
  - d) Internal electrical works
  - e) Cement Concrete with metallic hardner and terrazzo tile flooring
  - f) Cement Concrete with reinforcement for pavements for open auction platform.
  - g) Ready mixed Cement Concrete to be used.

#### Section - II

#### INFORMATION AND INSTRUCTIONS FOR APPLICANTS

#### 1.0 **GENERAL**

- 1.1 Letter of transmittal and forms for pre-qualification are attached (Section-III)
- 1.2 ALL INFORMATION CALLED FOR IN THE ENCLOSED FORMS SHOULD BE FURNISHED AGAINST THE RESPECTIVE COLUMNS IN THE FORMS. IF INFORMATION IS FURNISHED IN A SEPARATE DOCUMENT, REFERENCE TO THE SAME SHOULD BE GIVEN AGAINST RESPECTIVE IF INFORMATION IS NIL, IT SHOULD ALSO BE COLUMNS. MENTIONED AS NIL OR NO SUCH CASE. IF ANY PARTICULARS / OUERY IS NOT APPLICABLE IN CASE OF THE APPLICANT, IT SHOULD BE STATED AS NOT APPLICABLE. HOWEVER, THE APPLICANTS ARE CAUTIONED THAT NOT GIVING COMPLETE INFORMATION CALLED FOR IN THE APPLICATION FORMS OR NOT GIVING IT IN CLEAR TERMS OR MAKING ANY CHANGE IN PRESCRIBED FORMS OR DELIBERATELY SUPRESSING THE INFORMATION MAY RESULT IN THE APPLICANT BEING SUMMARILY DISOUALIFIED. APPLICATIONS MADE BY THE TELEGRAM OR TELEX OR E-MAIL AND THOSE RECEIVED LATE WILL NOT BE ENTERTAINED.
- 1.3 The application should be typewritten. The applicants' name, dated signature and seal should appear on each page of the application.
- 1.4 Overwriting should be avoided. Correction, if any, shall be made by neatly crossing out, initialing, dating and rewriting. All pages of the pre-qualification document shall be numbered and submitted as a package with signed letter of transmittal.
- 1.5 Reference information and certificates from the respective clients certifying suitability, technical know-how or capability of the applicant should be signed by an officer not below rank of Executive Engineer/Owner. In case of works done in private sector should be supported by the TDS certificates.
- 1.6 The applicant is advised to attach any additional information, which he / she thinks is necessary to establish that the applicant is capable in all respects to successfully complete the envisaged work. He /she is however, advised not to attach superfluous information.

- 1.7 Any information furnished by the applicant found to be incorrect either immediately or at a latter date, would result in rejection of the application/cancellation of pre-qualification and shall render him liable to be debarred from tendering in future. The Vice-Chairman, DAMB through his representative reserves the right to verify the particulars furnished by the applicant independently.
- 1.8 The pre-qualification document in prescribed form duly completed and signed shall be submitted in a sealed cover. The sealed cover superscribed 'Pre-qualification document for construction of 160 nos. of Wholesale Shops at New Grain Market, Narela" shall be received by the Suptdg.Engineer-II, Delhi Agricultural Marketing Board. Documents submitted in connection with pre-qualification will be treated as official record and will not be returned.

## 2.0 **DEFINITIONS**

In this document the following words and expressions have the meaning hereby assigned to them.

- 2.1 a) **DAMB** means Delhi Agricultural Marketing Board
  - b) APMC means Agricultural Produce Market Committee
- 2.2 **Employer**: means the Vice-Chairman, DAMB acting through the Suptdg. Engineer-II/ Project Engineer or any other designated Officer of DAMB, Janakpuri, Delhi
- 2.3 **Applicant:** means the individual, proprietary firm, firm in partnership, limited company Private or Public or Corporation.
- 2.4 **Year**: means "Financial year"

#### 3.0 **METHOD OF APPLICATION**

- 3.1 If the application is made by an individual, it shall be signed by the individual above his/her full written / printed name and current address.
- 1.2 If the application is made by a proprietary firm, it shall be signed by the Proprietor above his / her full written / printed name and the full name of his / her firm with its current address.

- 1.3 If the application is made by a firm in partnership, it shall be signed by all the Partners of the firm above their full written / printed names and current address or alternatively by a Partner holding power of attorney for the firm, in which case a certified copy of the power of attorney shall accompany the application. A certified copy of the partnership deed and current addresses of all the partners of the firm shall also accompany the application in both cases.
- 1.4 If the application is made by a Limited Company or a Corporation, it shall be signed by a duly authorized person holding power of attorney which shall accompany the application. The applicants should also furnish a copy of the Memorandum of articles of Association duly attested by a Public Notary.

## 4.0 **FINAL DECISION MAKING AUTHORITY**

The Employer reserves the right to accept or reject any or all applications without assigning any reason or incurring any liability to the applicants.

#### 5.0 PARTICULARS PROVISIONAL

The particulars of the work given in Section-I are provisional. They are liable to change and must be considered only as advance information to assist the applicant.

#### 6.0 **SITE VISIT**

The applicant is advised to visit the site of work at his own cost and examine the site of work and its surroundings to collect all information that he / she considers necessary for proper assessment of the prospective assignment.

#### 7.0 INITIAL CRITERIA FOR ELEGIBILITY FOR PRE-QUALIFICATION

7.1 The applicant should have satisfactorily completed three similar works costing not less than Rs. 237 lacs or two similar works costing not less than Rs. 296 lacs or one similar work costing not less than Rs. 474 lacs during the last 7 years ending last day of the month, Nov., 2004. For this purpose, cost of work shall mean gross value of the completed work including the cost of materials supplied by the Govt. / Client but excluding those supplied free of cost. This should be certified by an officer not below the rank of Executive Engineer or equivalent. Similar work means composite building work with RCC framed structure including all services and electrical works.

- 7.2 The applicant should have average annual financial turn-over (gross) not less than Rs. 229 lacs on Civil construction works during the last three years ending 31<sup>st</sup> March, 2004. This should be supported by Balance Sheet duly audited and certified by Chartered Accountant. Year in which no turnover is shown would also be considered for working out the average.
- 7.3 The applicant should not have incurred any loss in more than two consecutive years during the last five years ending 31<sup>st</sup> March, 2004. This should be certified by the Chartered Accountant.
- 7.4 The applicant should have solvency not less than Rs. 305 lacs to be certified by his Bankers.
- 7.5 The applicant should own construction equipment required for the proper and timely execution of work. Else, he should certify that he would be able to manage the equipment by hiring etc. and submit the list of firms from whom he propose to hire.
- 7.6 The applicant should have sufficient number of Technical and Administrative employees for the proper execution of the contract. The applicant should submit a list of these employees stating clearly how these would be involved in this work and also name of person / staff who will be appointed at site.
- 7.7 The applicant's performance for each work completed in the last seven years should be certified by an officer not below the rank of Executive Engineer or equivalent and should be obtained in sealed cover on Form 'D'.

#### 8.0 EVALUATYION CRITERIA FOR PRE-QUALIFICATION

- 8.1 For the purpose of pre-qualification, application will be evaluated in the following manner:
- 8.1.1 The initial criteria prescribed in para 7.1 to 7.5 above in respect of experience of similar class of works completed and financial turn over etc. will first be scrutinized and the applicant's eligibility for pre-qualification for the work be determined.

8.1.2 The applicants qualifying the initial criteria as set out in para 7.1 to 7.5 above will be evaluated for following criteria by scoring method on the basis of details furnished by them

(a)	Financial strength (Form 'A')	Maximum 20 marks
(b)	Experience in similar nature of works during	Maximum 20 marks
	last five years (Form 'B').	
(c)	Performance on these works (Form 'D')	Maximum 40 marks
(d)	Personnel / establishment (Form E & E-I)	Maximum 10 marks
(e)	Plant and Equipment (Form F)	Maximum 10 marks

Total 100 marks

To prequalify, the applicant must secure at least 60% marks in criteria (a) &(b) i.e. Financial strength and Experience in works of similar nature. 50% marks in each of the other criteria and seventy percent marks in aggregates.

The Vice-Chairman, DAMB, however, reserves the right to restrict the list of prequalified contractors to any number deemed suitable by him.

- 8.2 Even though an applicant may satisfy the above requirements, he would be liable to disqualification if he has:
  - (a) made misleading or false representation or deliberately suppressed the information in the forms, statements and enclosures required in the pre-qualification document.
  - (b) record of poor performance such as abandoning work, not properly completing the contract or financial failures / weaknesses etc.

#### 9.0 **FINANCIAL INFORMATION**

Applicant should furnish the following financial information:

(a) Annual Financial Statement for the last five year (in Form A)

# 10.0 EXPERIENCE IN CIVIL WORKS HIGHLIGHTING EXPERIENCE IN SIMILAR WORKS

- 10.1 Applicant should furnish the following:
  - (a) List of all works of similar nature successfully completed during the last seven years (in Form B).
  - (b) List of the projects under execution or awarded (in Form C)
  - (c) List of completed works, and performance of applicants and time given as time taken for completion by the applicant duly authenticated / certified (including reasons for extension, if any) by an officer not below the rank of Executive Engineer or Equivalent should be furnished separately for each work completed or in progress (in form D).

## 11.0 **ORGANISATION INFORMATION**

APPLICANT IS REQUIRED TO SUBMIT THE FOLLOWING IN RESPECT OF HIS / HER ORGANISATION (IN FORM 'E' AND E-I)

- (a) Name and postal address including telephone, fax, E-mail & telex number etc.
- (b) Copies of original documents defining the legal status, place of registration and principal place of business.
- (c) Name and Title of Directors and Officers to be concerned with the work, with designation of individuals authorized to act for the organization.
- (d) Information on any litigation in which the applicant was involved during the last five year, including any current litigation.
- (e) Authorization for employer to seek detailed references.
- (f) Number of Technical and Administrative employees in parent company subsidiary company and how these would be involved in this work (in form E-I)

#### 12.0 CONSTRUCTION PLANT AND MACHINERY

Applicant should furnish the list of construction plant and equipment including steel shuttering, centering and scaffolding likely to be used in carrying out the work (in form 'F'). Details of any other plant & equipment required for the work (not included in Form F) and available with the contractor may also be indicated.

#### 13.0 <u>LETTER OF TRANSMITAL</u>

The applicant should submit the letter of transmittal attached with prequalification documents.

## 14.0 **TENDER SUBMISSION**

After evaluation of pre-qualification applications, a list of qualified agencies will be prepared. Thereafter, only pre-qualified agencies for the work will be invited to submit tenders for the work.

## 15.0 AWARD CRITERIA

- 15.1 The Employer reserves the right without being liable for any damages or obligation to inform the applicant to:
  - (a) amend the scope and value of the work.
  - (b) reject any or all the applications without assigning any reason.
- 15.2 For any of the above action, the Employer shall neither be liable for any damages nor be under any obligation to inform the Applicants of the grounds for the same.
- 15.3 Any effort on the part of the applicant or his agent to exercise influence or to pressurize the Employer for his / her bid shall result in rejection of his / her bid. Canvassing of any kind is prohibited.
- 15.4 This pre-qualification can also be used for other similar works.

## -12-SECTION-III PRE-QUALIFICATION INFORMATION

#### LETTER OF TRANSMITTAL

D		_
rro	m	

To

The Suptdg. Engineer, Delhi Agricultural Marketing Board, 9, Institutional Area, Pankha Road, Janak Puri, New Delhi-58

Sub: Submission of pre-qualification application for "C/o 160 nos. of wholesale Shops at New Grain Market, Narela"

Sir,

Having examined the details given in the pre-qualification Press-Notice and Prequalification document for the above work, we hereby submit the pre-qualification application and relevant documents.

- 1. I/We hereby certify that all the statements made and information supplied in the enclosed form 'A' to 'F' and accompanying statements are true and correct.
- 2. I/We have furnished all information and details necessary for pre-qualification and have no further pertinent information to supply.
- 3. I/We submit the requisite certified solvency certificate and authorize the Suptdg.Engineer-II or any other officer of DAMB to approach the Bank to confirm the correctness thereof. We also authorize Suptdg.Engineer-II or any other officer of DAMB to approach individuals, employers, firms and corporation to verify our competency and general reputation.
- 4. I / We submit the following certificates in support of our suitability, technical know-how and capability for having successfully completed the following works:

NAME OF WORK	CERTIFICATE FROM
1.	1.
2.	2.
3.	3.

Enclosures:

Date of submission

(Signatures of Applicant / Applicants seal)
Contd..13/-

### FORM-'A'

## **FINANCIAL INFORMATION**

1. Financial Analysis: Details to be furnished duly supported by figures in Balance Sheet / Profit & Loss Account for the last five years duly certified by the Chartered Accountant, as submitted by the applicant to the Income-Tax Department (copies to be attached)

#### **YEARS**

1999	2000	2001	2002	2003
2000	2001	2002	2003	2004

- (i) Gross Annual Turnover on Construction works
- (ii) Profit / Loss
- II. Financial arrangements for carrying out the proposed work
- III. The following certificates are enclosed:
- (a) Current Income Tax Clearance Certificate.
- (b) Solvency Certificate from Bankers of Applicant
- (c) Sales Tax Clearance Certificate under section 8 of Delhi Sales Tax on works Contract Act, 1999.

Signature of Applicant(s)

Signature of Chartered Accountant with Seal

FORM 'B'

DETAILS OF ALL WORKS OF SIMILAR NATURE COMPLETED DURING THE LAST SEVEN YEARS
ENDING LAST DAY OF THE MONTH NOV. 2004

S.No.	Name	Owner of	Cost of	Date	of	Stipulated	Actual date	Litigation /	Name and	Rema
	of work	sponsoring	work in	commence	m	date of	of	Arbitration	Address /	rks
	/	organization	crores	ent as p	per	completion	Completion	pending/ in	telephone	
	Project			contract				progress	number of	
	Locatio							with details	officers to	
	n								whom	
									reference	
									may be	
									made	
1	2	3	4	5		6	7	8	9	10

Signature of Applicant(s)

<sup>\*</sup>Indicate gross amount claimed and amount awarded by the Arbitrator.

# FORM C PROJECT UNDER EXECUTION OR AWARDED

S.No.	Name of work / Project Location	Owner of sponsoring organization	Cost of work in crores	Date commencer nt as contract	Stipulated date of completion	Upto date percentage progress of work	progress if	Name and Address / telephone number of officers to whom reference may be made	Remarks
1	2	3	4	5	6	7	8	9	10

Signature of Applicant(s)

## FORM 'D'

## PERFORMANCE REPORT OF WORKS REFERRED IN FORM 'B' & 'C'

- 1. Name of work / Project and Location
- 2. Agreement No.
- 3. Estimated Cost
- 4. Tendered Cost
- 5. Date of Start
- 6. Date of completion
  - i) Stipulated date of completion
  - ii) Actual date of completion
- 7. Amount of compensation levied for delayed completion, if any.
- 8. Performance reports

(a)	Quality of work	Very good/	Good/ Fair/	Poor
(b)	Financial Soundness	Very good/	Good/ Fair/	Poor
(c)	<b>Technical Proficiency</b>	Very good/	Good/ Fair/	Poor
(d)	Resourcefulness	Very good/	Good/ Fair/	Poor
(e)	General behavior	Very good/	Good/ Fair/	Poor

Date

Executive Engineer or equivalent

#### FORM 'E'

## **STRUCTURE AND ORGANISATION**

- 1. Name and address of applicant
- 2. Telephone No. / Fax No./E-Mail/Telex No.
- 3. Legal Status of the applicant (attach copies of original documents defining the legal status)
  - a) An individual
  - b) A Proprietary firm
  - c) A firm in Partnership
  - d) A limited Company or Corporation
- 4. Particulars of Registration with various Govt. bodies (attach attested photocopy)
  Organization / place of Registration Registration No.
  - 1.
  - 2.
  - 3.
- 5. Names and Titles of Directors & Officers with designation to be concerned with this work.
- 6. Designation of individuals authorized to act for the organization.
- 7. Was the applicant ever required to suspend construction for a period of more than six months continuously after you commenced the construction? If so, give the name of the project and reasons of suspension of work
- 8. Has the applicant, or any constituent partner in case of partnership firm, ever abandoned the awarded work before its completion? If so, give name of the project and reasons for abandonment.

- 9. Has the applicant, or any constituent partner in case of partnership firm, ever been debarred / blacklisted for tendering in any Organization at any time? If so, give details.
- 8. Has the applicant, or any constituent partner in case of partnership firm, ever been convicted by a court of law? If so, give details.
- 9. In which field of Civil Engineering construction the applicant has specialization and interest?
- 10. Any other information considered necessary but Not included above.

Signature of Applicant(s)

FORM E-'1'

DETAILS OF TECHNICAL AND ADMINSTRATIVE PERSONNEL TO BE EMPLOYED FOR THE WORK

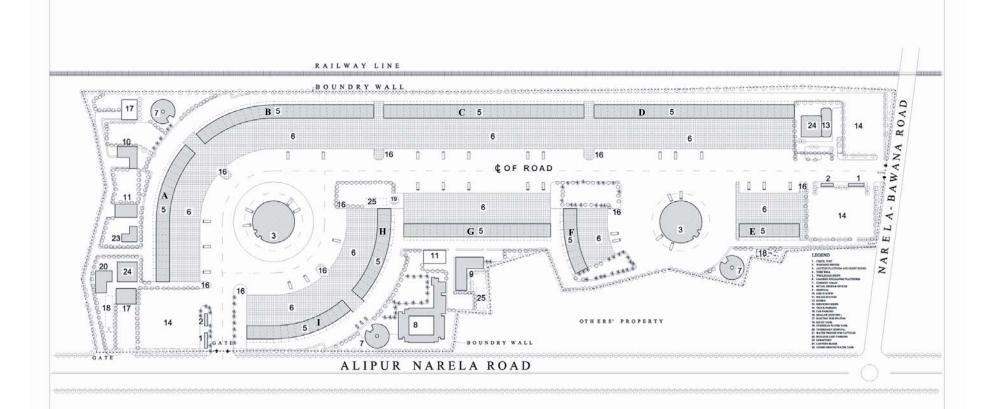
S.N	Designati	Total	Numbe	Nam	Qualificati	Professio	How	Remar
o.	on	Numbe	r to be	e	on	nal	these	ks
		r	deploy			experienc	would	
		availab	ed for			e and	be	
		le with	this			details of	involv	
		the	work			work	ed in	
		firm				carried	this	
						out	work	
1	2	3	4	5	6	7		9
							8	

**Signature of the Applicant** 

## FORM "F"

## DETAILS OF CONSTRUCTION PLANT AND EQUIPMENT LIKELY TO BE USED IN CARVING OUT THE WORK

	BE USED IN CARVING OUT THE WORK												
SN	Name of equipment	or type					atus	Current Location	Remarks				
			· ·			Presently owned	Leased	To be purchased					
1	2	3	4	5	6	7	8	9	10	11			
Earth	moving equipment						`						
	avators (various sizes)												
	,												
Equip	ment for hoisting & lifting												
	wer crane												
	lder's hoist												
	oment for concrete work												
	ncrete batching plant												
	ncrete pump												
	ncrete transit mixer												
	ncrete mixer (diesel)												
	ncrete mixer (electrical)												
	edle vibrator (electrical) edle vibrator (petrol)												
	ple vibrator (elect/petrol)												
o. Tai	ole vibrator (elect/petrol)												
Fauin	ment for building work												
1. Blo	ck making machine												
	bending machine												
	cutting machine												
	od thickness planer												
	ling machine '												
	cular saw machine												
7. We	lding generators												
	lding transformers												
	be testing machines												
	.S.Pipes												
	eel shuttering												
	eel scaffolding												
	rinding/Polishing machines												
	ment for road work												
	ad rollers												
	umen paver finishers												
	t mix plant ⁻eaders												
	th rammers												
	tratory road rollers												
	ment for transportation												
1. Tipp													
2. Tru													
	natic equipment												
	compressors(diesel)												
	tering equipment												
	mp (diesel)												
	np (electric)												
Power	r equipment												
1. Die	sel generators												
Any o	ther Plant / Equipment												



## PROPOSED BLOCKS

TO BE CONSTRUCTED - C, D & G

NEW GRAIN MARKET AT NARELA

